

# JAI SHRIRAM ENGINEERING COLLEGE, TIRUPUR

## IQAC MEETING MINUTES

ACADEMIC YEAR: 2018 – 19

DATE: 28.7.2018

VENUE: SEMINAR HALL

Members attended: Dr.D.K, Dr.M.R, Dr.K.S, Dr.P.M, Dr.J.N, S.K, T.N.A, P.M, S.E.R, S.T, A.G, G.K, N.L, S.K, Dr.M.M, A.K, V.V, Student coordinators of all departments

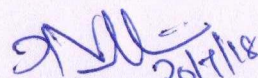
The following points were discussed and suggestions were received for various members of IQAC.

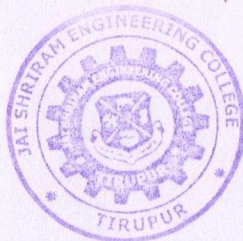
S. No	Point discussed	Suggestions / Action Plan
1	Innovation in Teaching and Learning	<ol style="list-style-type: none"><li>1. Seminars may be given to the students in the topics of content beyond syllabus and based on the student interested topics so as to improve their presentation ability and improving self learning abilities.</li><li>2. Faculty shall post video lectures relevant to industrial applications for various theory parts. This will help the students to understand even the toughest portion of the syllabus.</li><li>3. Discussion and summary of the topic may be conducted among the students in order to know their understanding level at the end of every period. Innovative content can also be prepared by the students in advance and shall be discussed during that time.</li><li>4. Theory and problematic subjects may be planned in alternative periods in the time table to break monotony and increase attention.</li><li>5. Faculty may give a preamble for the topic to be dealt in the next class in advance so that the students can prepare well and involve in discussion. Faculty has to post their lecture plan in the class notice board for proper preparation and ask more number of questions for better understanding of topic.</li><li>6. After college hours, students can make use of Social media for discussion of topics that are dealt in the class.</li><li>7. Toughest subject of the particular semester may be identified and workshop, seminars by experts and industrial visit may be arranged in order to make the concept understood easy by the students in that subject.</li><li>8. Peer group usage should be done in an effective way and the group leaders take at most care among the others to have an improvement in their career.</li></ol>
2	Faculty registering for AICTE- NPTEL courses	<ol style="list-style-type: none"><li>1. All the faculty and students are asked to register NPTEL courses in semester. It may be made mandatory for every staff to register for one course at least.</li></ol>

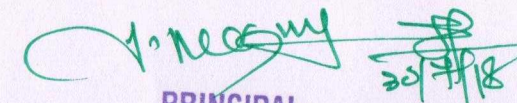




3	Utilization of MOOC and SWAYAM	<p>1. Faculty has to use the courses that are proposed by MOOC and SWAYAM. They can discuss and suggest the courses among the students. Peer group shall learn the contents proposed by MOOC and shall discuss in the class.</p> <p>2. Faculty and student may upload video content prepared by them in SWAYAM.</p>
4	Inculcating regular reading habits	<p>1. Faculty shall plan and suggest three home works and one assignment for every subject per week so as to make the students prepare on a regular basis. Submission to be ensured and the paper to be returned after proper evaluation.</p> <p>2. Make every student to prepare their subjects for about 5 hours a day. This need not be confined what was dealt in the class. It may be more than that was discussed in the class. Initially staff can guide the students and in due course they can be permitted to do autonomously.</p>
5	Using associations Effectively	<p>1. Use all clubs, cells and associations to increase the quality of teaching learning. Bring experts from industry for this purpose.</p>
6	Interaction with reputed higher education institutions	<p>1. Faculty and students shall have interaction with Higher education institutes like IIT, NIT, MIT and Deemed Universities to enhance their knowledge level.</p> <p>2. Projects, consultancy and research publications may be done in collaboration with faculty from those institutions.</p>
7	Training for placement and value adding courses	<p>1. Faculty and student communication should be in English and among the students also they have to communicate only in English.</p> <p>2. Special programs shall be planned for improving the communication skill among the students.</p> <p>3. Resume should be prepared from second year onwards so that the students can understand their level and opt for continuous learning.</p> <p>4. Aptitude classes should be arranged in an effective way for their interview preparation.</p> <p>5. Industry Training during vacations are arranged and use the support from Internshala. Students may apply and make use of it for their career growth.</p>
8	SDWT activities	<p>1. Self Directed Work Group may start their activity for the current semester and get benefitted.</p>
9	Any other matter	<p>1. EDC cell inauguration and activity is planned from 30<sup>th</sup> July. Interested students shall attend.</p>

  
 IQAC coordinator



  
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