



JAI SHRIRAM ENGINEERING COLLEGE

AVINASHIPALAYAM, TIRUPUR-638 660

Name of the Meeting: IQAC Meeting

Venue: Board Room

Date : 16.11.2019

Time :10.00 AM

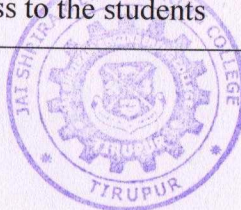
Members Present: Shri.T.K. Karuppannaswamy, Shri.M.Govindasamy, Dr.B.Sampathkumar, Mr.G.Jayashankar, Dr.C.Rameshkumar, Dr.D.Sharmila, Prof.S.Karthick, Dr.D.Kalaiselvi, Dr.J.Nandhini, Prof.S.Ayyappan, Prof.G.Michaelraj, Dr.P.Megaladevi, Prof.J.Kavitha, Dr.S.Anbarasu, Prof.A.Gokilavani, Prof.D.Mohanapriya, Prof.N.Manoj, Prof.S.Gokulnath

Sl. No.	Points Discussed	Action Plan	Responsibility	Target Date
The Principal has welcome the Vice Chairman, Treasurer, External Experts and IQAC members				
1	Review of previous meeting minutes	The IQAC has confirmed the action taken for the previous meeting held on 06.07.2019	-	-
2	IQAC Initiatives	<p>Prof.A.Gokilavani, IQAC Coordinator has presented the IQAC initiative as follows</p> <ul style="list-style-type: none"> • Initiatives such as Domain expertise group, Mentoring, Industry collaboration (Industry expert interaction, Industrial training, industry visit, Industry projects, Alumni interaction) establishments were presented. • Continuous assessments like Department Development Plan & review, Class Committee Meeting, Student Council Meeting methodologies were informed. • Academic enhancements through revamping of internal assessment process, Teaching learning methodology, Enrichment of technical skills and Placement training (Aptitude training, Logical training, Communication training, Group discussion) in the current semester was briefed. • Elective subject for all the department has been discussed and finalized. 	-	-
3	Suggestions by Industry expert (Shri.G.Jayashankkar)	Shri.G.Jayashankkar introduced himself and offered the following comments:	Placement coordinator	Academic year end
		<ul style="list-style-type: none"> • Define students placement performance with respect to previous years. • The student's feedback has to be collected and reviewed periodically for the overall quality enforcement. 	All HoDs	Semester end



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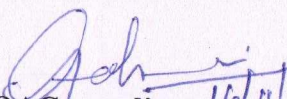
4	Suggestions Academic expert (Dr.B.Sampathkumar)	Dr.B.Sampathkumar introduced himself and offered the following suggestions:		
		<ul style="list-style-type: none"> • NAAC criteria wise improvement should be analysed in IQAC meeting. • The college has to prepare for NAAC reaccreditation. • He advised the IQAC members to focus on learner centric environment. • Management Information System (MIS) has to be updated for documentation. • Review the AQAR for the future plan. 	IQAC coordinator	January 2020
		<ul style="list-style-type: none"> • Academic audit has to be performed by both internal and external expert. 	Academic Audit coordinator	End of semester
		<ul style="list-style-type: none"> • College Website should be revamped with the inclusion of salient features and necessary contents. 	Website Incharge	Within a month
		<p>He asked to update the following documents:</p> <ul style="list-style-type: none"> • Student exam performance • Bio-data of students • Class Committee Meeting (Agenda/Minutes) • Report of extracurricular activities (NSS/YRC.,) • Awards and recognitions • Department meeting (Agenda/Minutes) • Scholarship details • Faculty outside participation details • Non teaching staff training details • Faculty higher education details 	All HoDs	January 2020
		<ul style="list-style-type: none"> • Library shall maintain wall posters of important websites, eBooks and references for easy access to the students 	Librarian	December 2019

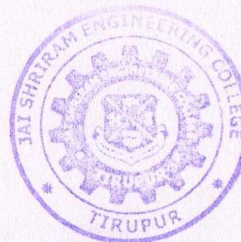


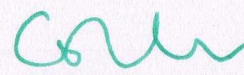
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		<ul style="list-style-type: none"> Faculty members have to prepare question bank for their corresponding courses and keep in library for student access. 	All faculty	Beginning of each semester
		<ul style="list-style-type: none"> Smart class rooms and Google class room activities have to be intensified. 	All faculty	Throughout the semester

The meeting was end with vote of thanks to the chair and external experts.


 IQAC coordinator 16/11/2019




 Principal 16/11/2019

Copy to:

1. The Management (Vice-Chairman, Treasurer)
2. IQAC External Experts
3. All HODs for necessary action
4. IQAC members
5. File

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