



# JAI SHRIRAM

## ENGINEERING COLLEGE

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai, Accredited by NAAC)  
Dharapuram Road, Avinashipalayam, Tirupur - 638 660.

### IQAC MEETING MINUTES

ACADEMIC YEAR 2019-2020

DATE: 01/07/2019

VENUE: SEMINAR HALL

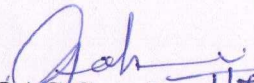
Sl. NO.	Agenda	Points discussed
1.	Review of previous meeting minutes	<ul style="list-style-type: none"><li>The IQAC has confirmed the action taken for the previous meeting held on 13.04.2019.</li></ul>
2.	Reconstitution of Committee members	<ul style="list-style-type: none"><li>IQAC Chairman finalized the committee members for the academic year 2019 – 2020.</li></ul>
3.	Academic	<ul style="list-style-type: none"><li>Academic calendar for the academic year 2019-2020 has reviewed and finalized.</li><li>Academic coordinator is insisted to monitor academic progress.</li><li>Faculty members should give the prescribed book list for the students within 05.07.2019.</li><li>Frequency of Internal test and Model exam has finalized.</li><li>Elective Subject for all the departments has been discussed and finalised.</li></ul>
4.	IQAC	<ul style="list-style-type: none"><li>AQAR report has to be prepared for the previous academic year.</li></ul>
5.	Research activities	<ul style="list-style-type: none"><li>Research coordinator has to streamline publication and faculty appreciation details.</li></ul>

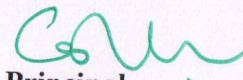


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6.	Any other	<ul style="list-style-type: none"> <li>• Student dress code and discipline need to be monitored.</li> <li>• Suggested to provide stone bench facility near canteen and play ground.</li> </ul>
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**IQAC Coordinator** 1/7/2019

  
**Principal**

1/7/2019

**Copy to:**

1. The Management (Chairman, Vice-Chairman, Treasurer)
2. Committee members
3. All HODs
4. File



**Dr. C. RAMESHKUMAR**  
Principal  
**Jai Shriram Engineering College**  
Dharapuram Road,  
Avinashipalayam, Tirupur-638660.