



SHRIRAM ENGINEERING COLLEGE

TIRUPPUR – 638 660

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Recognized by UGC & Accredited by NAAC and NBA (CSE and ECE)



Name of the Meeting: IQAC Meeting	Venue: Board Room	Date : 27.03.2023	Time: 03.00 PM.
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Members Present: Dr.R.Thirumalai, Dr.J.Nandhini, Dr.S.Karthick, Dr.N.Lakshmi priya, Dr.T.Suganthi, Dr.R.J.Golden Renjith Nimal, Prof.A.Gokilavani, Dr.P.Megaladevi, Prof.P.Umapathi, Prof.P.Mallika, Prof.S.Menaga, Prof.D.Mohanapriya, Prof.V.Arivu Thiravida Selvan, Prof.N.Manoj, Prof.B.Saritha, Ms.V.Gayathri, Ms.A.Mythily, Mr.Velmurugan, Mr.Anand

Minutes

The IQAC convener welcomed the IQAC members who gathered for the meeting.

The IQAC has confirmed the action taken report of the previous meeting held on 31.12.2022. The committee members presented their report of activity and initiatives for this academic year 2022-23. The following points were discussed in the meeting:

- IQAC Convener presented the Academic progress and NAAC Re-Accreditation Progress of the institution and the matter of improvement.
- Discussed about NAAC Criteria wise Review.

Dr.J.Nandhini, IQAC Convener & IIPC Coordinator represented the Industrial training, Industrial Visit and Internship details for the academic year 2022-23 (Even semester).

- Committee members suggested to sign 2 MoU per year in a department.
- Collaborative activities needed to be initialized for this semester.
- Internship Report should be submitted in the prescribed format.

Prof.P.Mallika, Academic Development Cell (ADC) Coordinator represented the Progress of the Academic activities and ERP

- HoDs and Department ERP coordinators are asked to monitor the status of ERP entries, Course file, Teaching Learning Process – ICT tools usage of each course.
- Minimum 3 videos should be prepared per course related to TLP.

Dr.R.J.Golden Renjith Nimal, Research Coordinator presented the R & D activities, publications, Funding Proposals submitted in the academic year 2022-23.

- Committee members suggested to improve the Publications in reputed journals and conferences.
- Suggested to motivate the faculty members to publish the articles and submit minimum 2 papers per year.
- Funding Proposals shall be submitted with industry collaboration.
- 15 patents are published and 1 patent granted in this academic year.

Prof.A.Gokilavani, NPTEL Coordinator presented the Exam enrollment and registration details.

- Totally 953 students are enrolled for the NPTEL course for this December-April session.
- 173 students are registered for exam so far.
- Credit transfer procedure need to be clarified with the Anna University for 2017 & 2021 regulation.

IQAC Convener provided the following guidelines:

- Strengthening of Club and Cells Activities.
- Extension Activities need to be strengthened and completed within a scheduled date.
- Utilization of Center of Excellence lab to higher level.
- Student's satisfaction survey should be completed.
- Best practices for the academic year 2022-2023 are discussed and finalized as follows.
 - Lab to Land projects
 - Skill Enhancement Programs

Action Items			
S. No.	Action Plan	Responsibility	Target Date
1	• NAAC Re-Accreditation Process	NAAC Coordinator	Continuous
2	• MoU and Collaborative initiatives	IIPC Coordinator	30.04.2023
3	• ERP	Prof.A.Gokilavani	Continuous
4	• Teaching Learning Process	Dr.P.Megaladevi	30.04.2023
5	• R & D Activities	Dr.R.J.Golden Renjith Nimal	Continuous
6	• NPTEL – Credit transfer Procedure	Prof.A.Gokilavani	30.04.2023
7	• Club and Cell Activities / Extension Activities	Ms.S.Menaga	22.04.2023

The meeting was end with vote of thanks to the chair and members.


IQAC Convener


Principal

Copy to:

1. The Management (Chairman, Vice-Chairman)
2. IQAC External Experts
3. All HODs for necessary action
4. IQAC members
5. File