



JAI SHRIRAM ENGINEERING COLLEGE

TIRUPPUR – 638 660

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

Recognized by UGC & Accredited by NAAC and NBA (CSE and ECE)



INTERNAL QUALITY ASSURANCE CELL

Minutes of the Meeting

Academic year: 2023-24

Meeting No.: 03

Date & Time: 25.03.2024 & 04.00 PM

Venue: Principal Office

Members Present:

Sl. No.	Name of the members	Designation	Role
1.	Dr.R.Thirumalai	Principal	IQAC Chairman
2.	Shri.M.Govindasamy	Chairman	Management Representative
3.	Mr.K.Chandrasekaran	Administrative Officer	Member
4.	Dr.J.Nandhini	Professor/ ECE & Vice-Principal	IQAC Convener
5.	Dr.S.Muthukumar	Professor & HoD/ ECE	Member
6.	Dr.P.Megaladevi	Dean/MBA	Member
7.	Ms.A.Gokilavani	ASP & HoD/ CSE	Member
8.	Ms.P.Mallika	ASP & HoD/ AD	Member
9.	Dr.T.Suganthi	ASP & HoD/ FT	Member
10.	Dr.R.J.Golden Renjith Nimal	ASP & HoD/ Mech	Member
11.	Dr.S.Karthik	ASP & HoD/ Civil	Member
12.	Dr.N.Lakshmipriya	ASP & HoD/ EEE	Member
13.	Ms.P.Umapathy	AP & HoD/ S&H	Member
14.	Prof.N.Manoj	Placement Coordinator	Member
15.	Mr.V.Arivu Thiravida Selvan	AP/ Civil	Member
16.	Mr.J.Melvin Jones	AP/ Mech	Member
17.	Mr.K.S.Balasubramaniam	Technical lead - CTS	Alumni Member
18.	Ms.R.Nandhini Devi	III Civil	Student Member
19.	Mr.S.Anilkumar	III Mech	Student Member

- Chairman of the IQAC welcomed the members of the IQAC and reviewed the previous meeting minutes and action taken report.
- NAAC Peer team visit for Cycle 2 Reaccreditation is scheduled on 04.05.2024. All the Qualitative metric files are completed and criteria booklet preparation is in progress.

- Student Improvement activities are planned from each department. It is advised to organize and participate in hackathons and project contest. Student toppers will be awarded during the annual day.
- The Class Committee Meeting minutes are reviewed and feedbacks are analyzed to improve the teaching learning activities. The action taken reports are monitored to resolve the student grievances.
- International Conference is planned on 24th April 2024. The brochure is distributed and peer reviewed research papers are accepted for possible publication in Scientific.Net (Scopus journal) and other journals.
- It is planned to release the offer letter for the placed students of current final year students on Achievers Day – 12.04.2024. The placement officer is requested to complete the Interview process for the unplaced students within the day.
- Sports and cultural day are planned for the students during 13.04.2024. The various activities are planned for the students and faculty members and prizes will be distributed during the day.
- The meeting ended with the vote of thanks


IQAC Convener


Principal

Copy to:

1. The Chairman and Vice – chairman for kind information
2. IQAC Members
3. HoD's for circulation among faculty members
4. Office & File