

JAI SHRIRAM ENGINEERING COLLEGE, TIRUPUR

IQAC MEETING MINUTES

ACADEMIC YEAR: 2018 – 19

DATE: 18.9.2018

VENUE: SEMINAR HALL

Members attended: Dr.S.N, Dr.D.K, Dr.M.R, Dr.K.S, Dr.P.M, Dr.J.N, T.N.A, P.M, S.E.R, S.T, A.G, G.K, N.L, S.K, Dr.M.M, A.K, V.V, Student coordinators of all departments

Special Invitee: Mr.Kumarakirubaran, F/O, K.Vigneshwaran (IV Mechanical)

The following points were discussed and suggestions were received from members of IQAC.

S. No	Point discussed	Suggestions / Action Plan
1	Review of previous meeting minutes	<ol style="list-style-type: none">1. Assignments and Home works are given to the students for their regular practice2. Lesson plan are displayed in the class notice boards3. Video presentations are posted by the faculty for industrial applications.4. Experts from industry may be arranged as seminar for the difficult subject.5. HoDs must ensure the effective usage of Peer groups for improving the student performance.6. Faculty and students shall be motivated to register for NPTEL course.
2	Setup of Incubation center	<ol style="list-style-type: none">1. With the help of Entrepreneurship Development Cell, initiatives to set up Incubation center will be done.
3	MOU with Industries	<ol style="list-style-type: none">1. Industries pertaining to the department will be identified for MoU. Minimum two Industries need to be identified in this year for MoU by every department and at least one MoU will be completed.2. Information booklet will be prepared for approaching the industries with necessary details.3. Support of Alumni can be used for arranging industrial persons as a guest for the Association, Industrial seminars and carrier guidance.
4	Internship & Project in Industry	<ol style="list-style-type: none">1. Students need to be motivated by the staff to get register in Internshala for internship2. Students may utilize the semester holidays for going internship with stipend or without stipend based on the availability.3. Minimum of 35% of the students are expected to do the project from industry
5	Value Adding Course & Certificate Course	<ol style="list-style-type: none">1. Students will be motivated to take up certificate courses from NPTEL, MOOC, SWAYAM etc.2. Time table may be modified to provide time for conducting Value Adding Course to the students. Syllabus for the course may be chosen from industry expectations and current

		technologies. Every students need to take at least one value added course.
6	Student Satisfaction survey	1. Student satisfaction survey shall be conducted at the end of every semester. Suitable format will be prepared for the same.
7	Qualifying Exam/ Competitive Exam	1. Support will be given to the students to attend the competitive exams like GATE, GRE and TOFEL. 2. Coaching classes can be organized based on the request from the students.
8	Alumni Support	1. The existing practice of conducting Alumni talk can be continued and may be extended to all the classes.
9	Quality System & Accreditation process	1. It is planned to go for Accreditation like NBA, NIRF and ISO certification. Activities shall be initiated.
10	Academic Administrative Audit	1. An Academic Administrative Audit is planned to be conducted at the end of every semester.
11	Faculty Training	1. Faculty shall attend Seminars and trainings related to their domain to enhance their technical skills. Every faculty will attend at least one training program in the year.
12	Environmental Consciousness & Eco friendly campus	1. It is decided to keep our campus Plastic free and this information shall be discriminated at all levels.
13	Collaborations with other Institutions	1. Faculty and students shall have interaction with Higher education institutes like IIT, NIT, MIT and Deemed Universities to enhance their knowledge level. 2. Projects, consultancy and research publications may be done in collaboration with faculty from those institutions.
14	Any other matter	1. Initiatives are taken for Research Oriented Laboratory Setup 2. Updated journals are expected in library 3. Encourage the students to increase the usage of library and e-learning materials 4. Department notice boards may be updated with information related to current technology every week. Student committees will be formed and responsibility will be given to student committee to update the notice board every week. 5. Personality development class and Aptitude classes shall be arranged.

IQAC coordinator

Principal